

EDGMOND VILLAGE HALL

Registered Charity No: 810315

CODE OF CONDUCT & POLICY STATEMENT

CHILDREN & VULNERABLE ADULTS

The Edmond Village Hall Management Committee is committed to creating and maintaining the safest possible environment for children, young people and vulnerable adults whilst they are using the Village Hall and Field.

MINIMUM STANDARDS EXPECTED FROM ALL USERS

In recognition of their acceptance of and commitment to our policy we expect **all user groups who come into contact with children or *vulnerable adults** to comply with and support the following code of conduct when using the Village Hall and Field.

- ❖ Recognise that all children & vulnerable adults have a right to freedom from abuse.
- ❖ Ensure that all staff and volunteers are carefully selected and accept responsibility for helping to prevent the abuse of children and vulnerable adults in their care.
- ❖ Respond swiftly and appropriately to all suspicions or allegations of abuse, by providing parents and children with the opportunity to voice any concerns they may have.
- ❖ Appoint a *Designated Person(s)* for Child Protection, whilst at or using the Village Hall and Field, who will take specific responsibility for child and vulnerable adult safety. This person will act as a main point of contact for parents, children and outside agencies and will be Disclosure & Barring Service checked (standard or enhanced – whichever is appropriate). This person must inform the Secretary of the Edmond Village Hall Management Committee of any issues of child protection and share concerns where appropriate.
- ❖ Ensure access to confidential information is restricted to the *Designated Person* and to the appropriate external authorities on a 'need to know' basis.
- ❖ Regularly review the effectiveness of your Child Protection Procedures, and work with external agencies in ensuring as far as possible that children and vulnerable adults are protected.

All user groups should understand this code of conduct.

*Vulnerable adults are defined as: older adults who depend on help from others for their basic needs; adults who have a learning or physical disability; adults who have mental health needs; adults who misuse alcohol or drugs